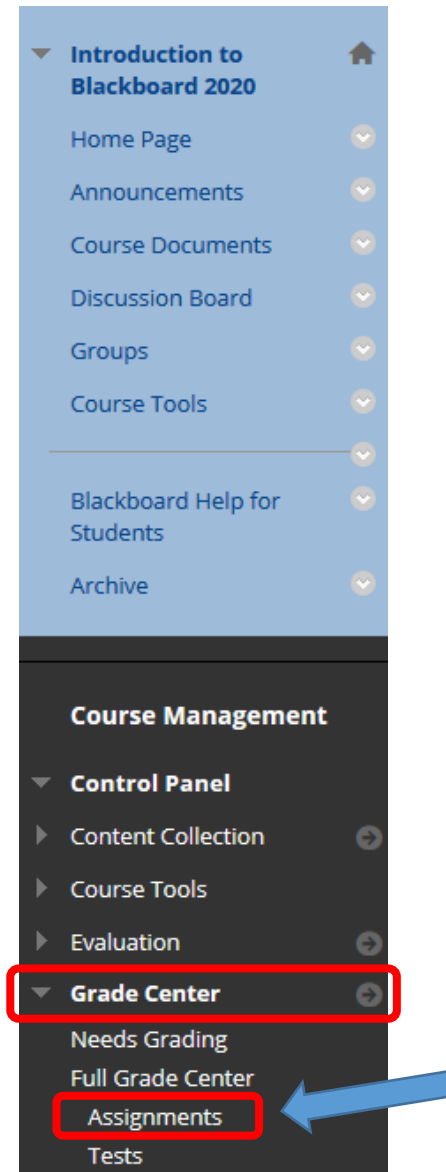







How to Grade a Student Assignment Submission





1. Log in to the Course on Blackboard. Click on **Grade Center**, and then **Assignments**.








2. Note the  symbol circled in red. This is the **Needs Grading** symbol that indicates a student has submitted to the **assignment link**. To view the **student submission**, move your mouse cursor into the cell of that student to make a new symbol appear: 

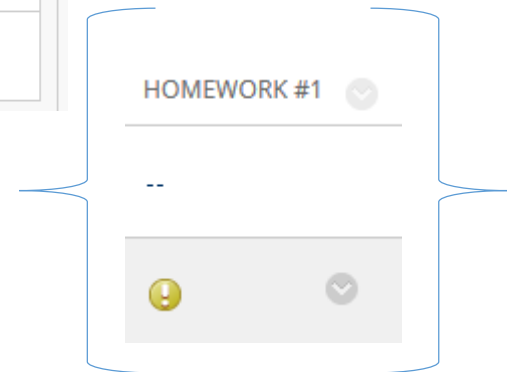
Grade Center : Assignments 


The Full Grade Center displays all columns and rows in the Grade Center and is the default view of the Grade Center. [More Help](#)

Create Column Create Calculated Column  Manage  Reports  Filter Discover Content Work Offline 



Grade Information Bar Last Saved: June 16, 2020 1:11 PM


<input type="checkbox"/>	LAST NAME 	FIRST NAME 	LAST ACCESS 	HOMEWORK #1 
<input type="checkbox"/>	Stestperson10	Student	May 14, 2020	--
<input type="checkbox"/>	Stestperson9	Student	June 16, 2020	

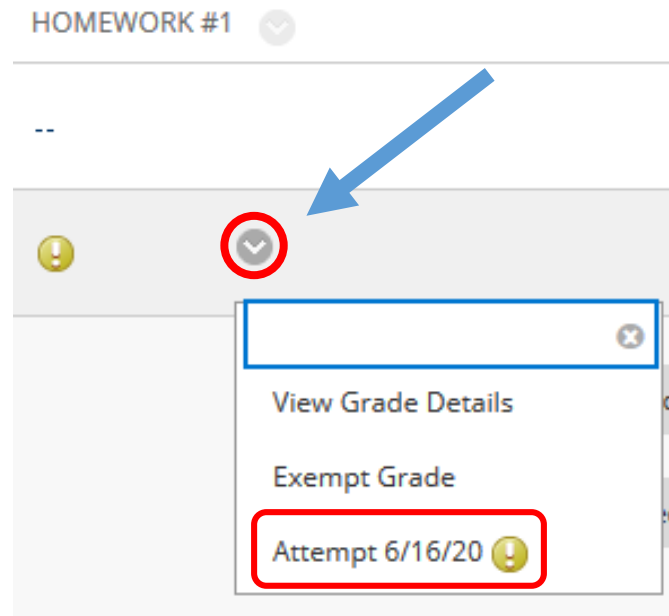


HOMEWORK #1 

--

3. Click the  symbol to reveal a menu. Then click **Attempt**. The date next to **Attempt** indicates *the date the student submitted the assignment*.



4. Here you will see the **student submission** on the left, and the **grading options** on the right.

Grade Assignment: Homework #1

Assign a grade and feedback for the current assignment attempt. Override the overall grade for the assignment by typing a grade in the grade field. If multiple attempts for a test have been allowed, a Student's grade is not released until all of the attempts have been graded. Click **Hide User Names** to grade attempts with user names hidden. Click **Show User Names** to display user information. [More Help](#)

Jump to... Hide User Names Refresh

Viewing 1 of 1 gradable items

Student Stestperson9 (Attempt 1 of 1) Exit

Assignment Instructions

box

Mimic Marceau

The physical theatre is the playground of the human body. In physical theatre the players of the stage use their bodies as the primary means to reveal the drama or comedy of a story. It forces the through-line of action of a character's spine or super objective to be expressed through gestures and movements. The physical theatre asks the players to use rhythm and a neutrality of the body to shed their personal physical life, and step into the physical life of another being entirely. A master of this art, essentially, can alter their behavior so deeply, that they will appear to be someone else. One man who stood out among his fellow masters is Marcel Marceau. Marceau's innate talent for mimicry, and his international scope, have contributed much to the tradition of physical theatre.

Marcel Marceau (born Marcel Mangel) was born March 22nd, 1923, in Strasbourg, France. When he was sixteen years old he and his family were forced to flee Strasbourg as World War II began. During the war Marceau

Assignment Details

GRADE
LAST GRADED ATTEMPT

ATTEMPT
6/16/20 1:11 PM

Feedback to Learner

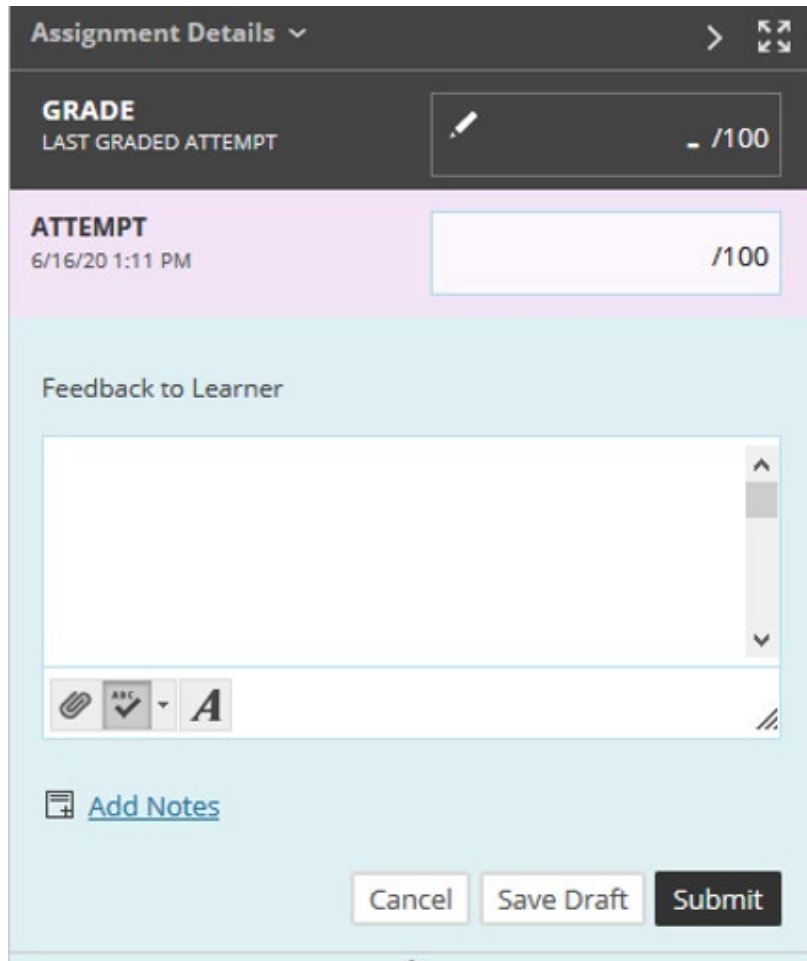
Add Notes

Cancel Save Draft Submit

Submission
HW#1.docx

Review the submission, and enter in the appropriate **Grade** in the **Attempt** box, and any feedback to the student in the **Feedback to Learner** box.

Click **Submit** to finalize the student submission.




Assignment Details

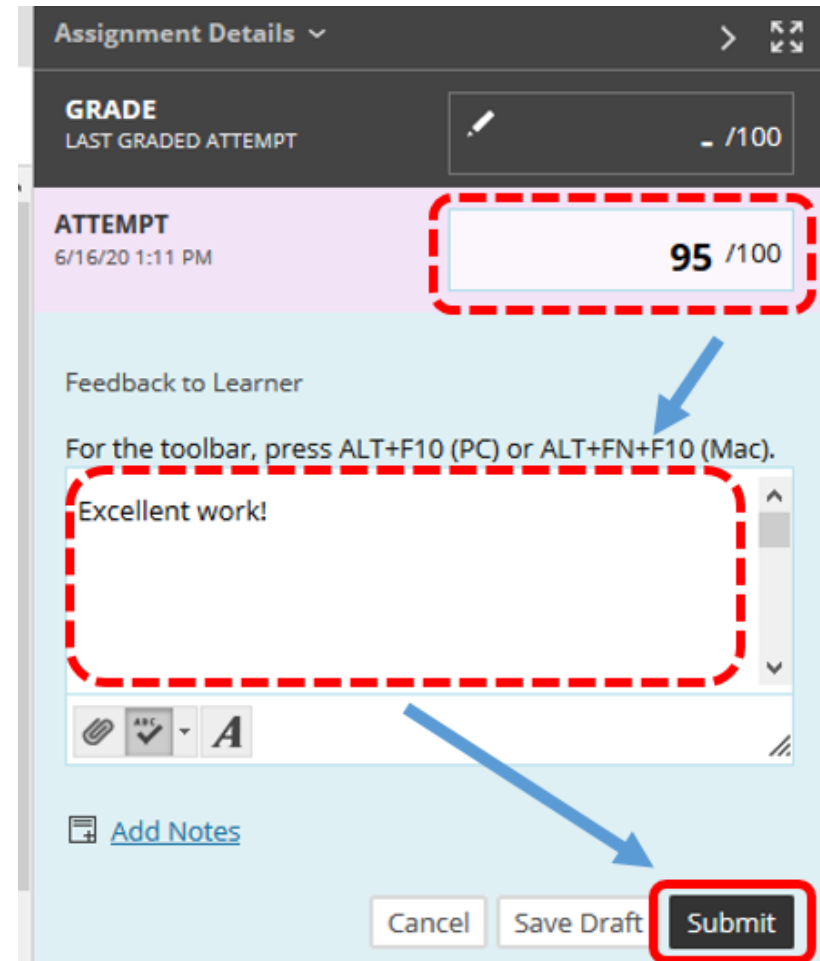
GRADE
LAST GRADED ATTEMPT /100

ATTEMPT
6/16/20 1:11 PM

Feedback to Learner



[Add Notes](#)




Assignment Details

GRADE
LAST GRADED ATTEMPT /100

ATTEMPT
6/16/20 1:11 PM /100

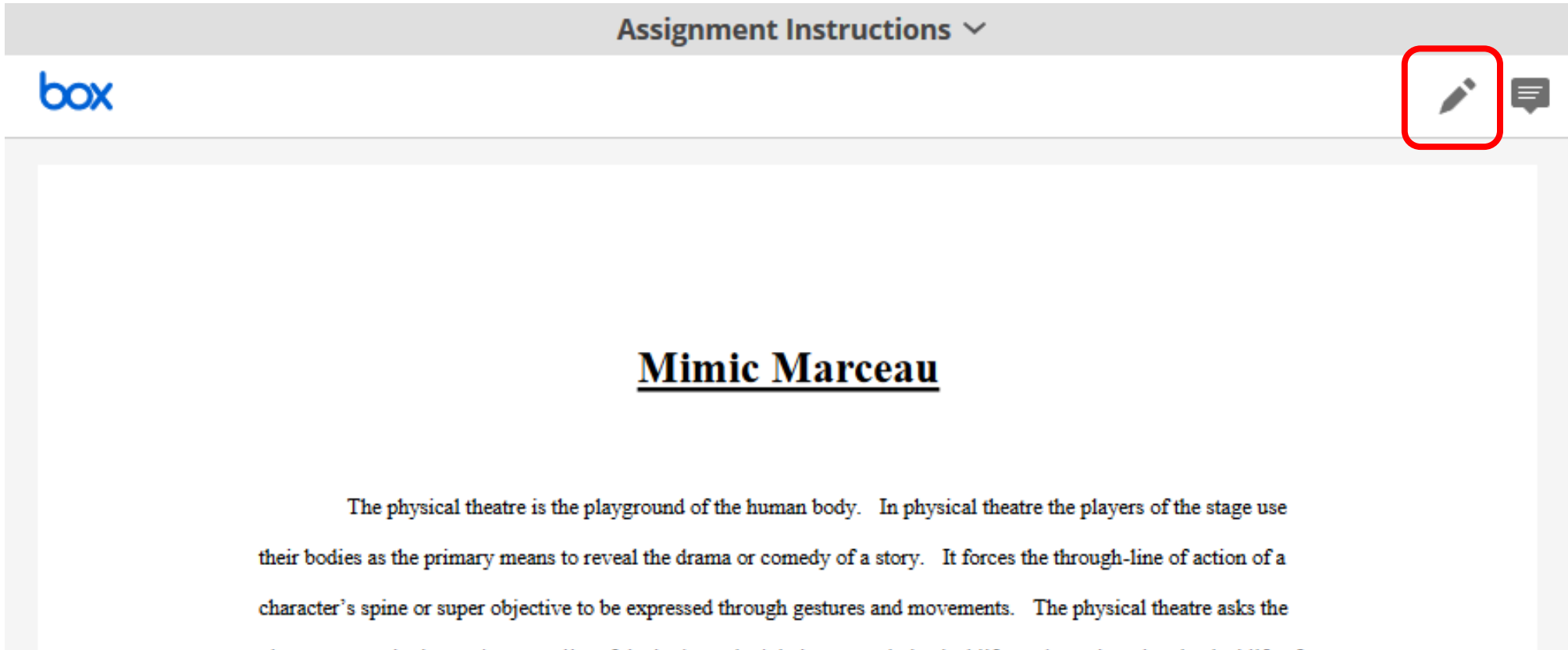
Feedback to Learner

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).



[Add Notes](#)

6. OPTIONAL: Click the *pencil icon* to draw or mark up the paper using your mouse.



The screenshot shows a digital workspace interface. At the top, there is a grey header bar with the text "Assignment Instructions" and a downward-pointing chevron icon. Below the header, on the left, is the "box" logo in blue. On the right side of the header, there is a red square highlighting a pencil icon, and next to it is a speech bubble icon. The main content area is a large white rectangle with a grey border. In the center of this area, the title "Mimic Marceau" is displayed in a bold, black, serif font. Below the title, there is a paragraph of text in a smaller, black, serif font. The text reads: "The physical theatre is the playground of the human body. In physical theatre the players of the stage use their bodies as the primary means to reveal the drama or comedy of a story. It forces the through-line of action of a character's spine or super objective to be expressed through gestures and movements. The physical theatre asks the..."

Hold Left-Click down, and move your mouse around to draw or mark up the assignment submission.

Click **Done** when finished.

The screenshot shows a software interface for submitting an assignment. At the top, there is a header bar with the text "Assignment Instructions" and a downward-pointing chevron. Below the header, there are two circular icons (refresh and redo) and two buttons labeled "Cancel" and "Done". The main area is a large white rectangle with a dashed border, representing the document being submitted. Inside this area, the text "Mimic Marceau" is centered and underlined, and it is circled with a hand-drawn black oval. Below this, there are two paragraphs of text. The first paragraph discusses physical theatre and includes the sentence "A master of this art, essentially, can alter their behavior so deeply, that they will appear to be someone else." The second paragraph begins with "Marcel Marceau (born Marcel Mangel) was born March 22nd, 1923, in Strasbourg, France." Hand-drawn arrows point to the top-right corner of the dashed box and the bottom-left corner. At the bottom right of the document area, there are small buttons for "Save" and "Delete".

Assignment Instructions ▾

↻ ↺

Cancel Done

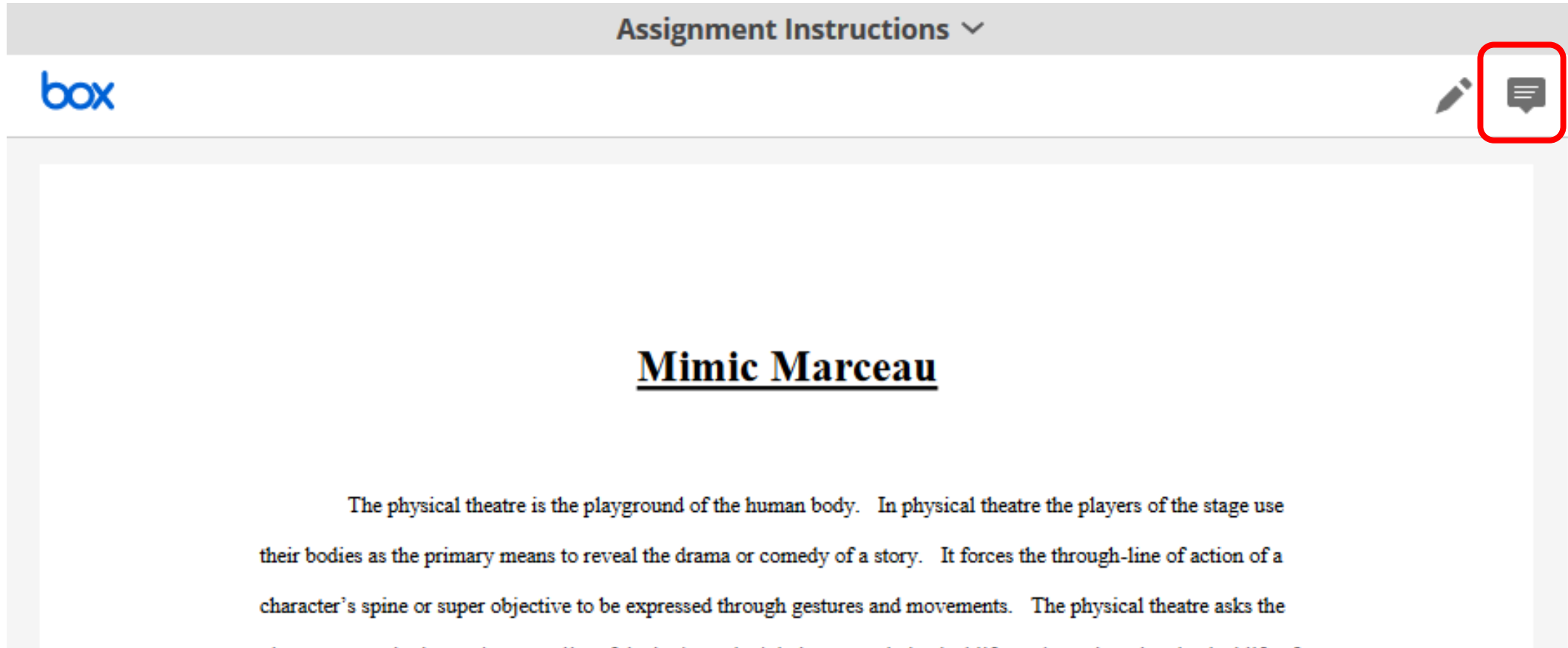
Mimic Marceau

The physical theatre is the playground of the human body. In physical theatre the players of the stage use their bodies as the primary means to reveal the drama or comedy of a story. It forces the through-line of action of a character's spine or super objective to be expressed through gestures and movements. The physical theatre asks the players to use rhythm and a neutrality of the body to shed their personal physical life, and step into the physical life of another being entirely. A master of this art, essentially, can alter their behavior so deeply, that they will appear to be someone else. One man who stood out among his fellow masters is Marcel Marceau. Marceau's innate talent for mimicry, and his international scope, have contributed much to the tradition of physical theatre.

Marcel Marceau (born Marcel Mangel) was born March 22nd, 1923, in Strasbourg, France. When he was sixteen years old he and his family were forced to flee Strasbourg as World War II began. During the war Marce

✓ Save ✕ Delete

7. **OPTIONAL**: Click the *comment bubble* icon to leave specific feedback, by typing with your keyboard, in specific areas of the paper.



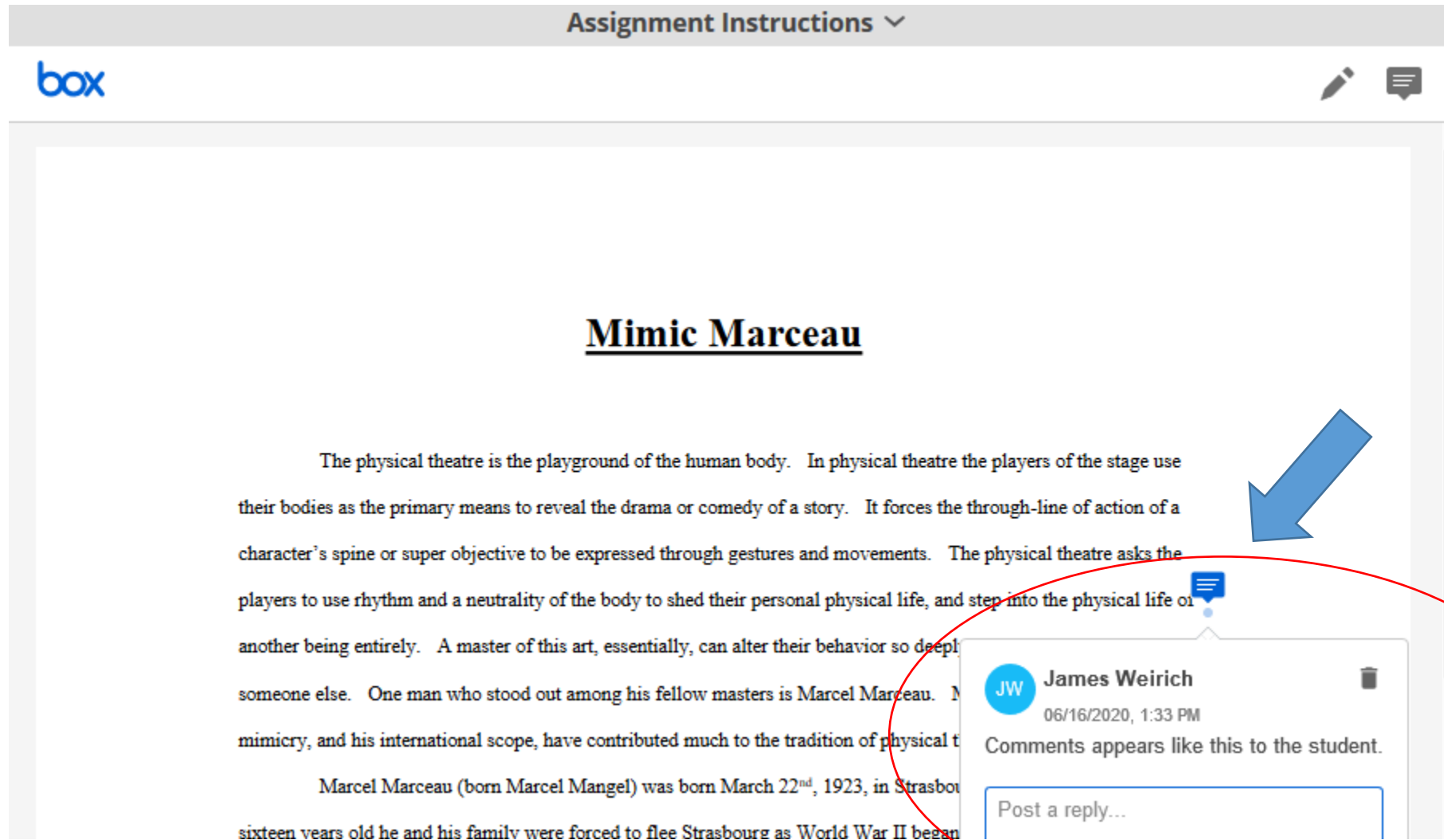
The screenshot shows a document editor interface. At the top, there is a grey header bar with the text "Assignment Instructions" and a downward arrow. Below the header, the "box" logo is visible on the left. On the right side of the header, there are two icons: a pencil icon and a comment bubble icon. The comment bubble icon is highlighted with a red square. The main content area of the document is white and contains the following text:

Mimic Marceau

The physical theatre is the playground of the human body. In physical theatre the players of the stage use their bodies as the primary means to reveal the drama or comedy of a story. It forces the through-line of action of a character's spine or super objective to be expressed through gestures and movements. The physical theatre asks the

Move your mouse cursor to the area of the paper where you want to leave a comment, and Left-Click with your mouse.

You will be able to ***type in a comment***, like below, and ***students will see the comment bubble where you placed it***.



The screenshot shows a web interface for an assignment. At the top, there is a grey header with the text "Assignment Instructions" and a dropdown arrow. Below the header is the "box" logo on the left and a pencil icon and a comment bubble icon on the right. The main content area is a document titled "Mimic Marceau". The document text reads: "The physical theatre is the playground of the human body. In physical theatre the players of the stage use their bodies as the primary means to reveal the drama or comedy of a story. It forces the through-line of action of a character's spine or super objective to be expressed through gestures and movements. The physical theatre asks the players to use rhythm and a neutrality of the body to shed their personal physical life, and step into the physical life of another being entirely. A master of this art, essentially, can alter their behavior so deeply that they become someone else. One man who stood out among his fellow masters is Marcel Marceau. His work in mimicry, and his international scope, have contributed much to the tradition of physical theatre." Below this text, there is a comment bubble from "James Weirich" (JW) dated "06/16/2020, 1:33 PM". The comment text is "Comments appears like this to the student." and there is a text input field below it with the placeholder "Post a reply...". A blue arrow points to the comment bubble, and a red circle highlights the comment bubble and its input field.

Assignment Instructions

box

Mimic Marceau

The physical theatre is the playground of the human body. In physical theatre the players of the stage use their bodies as the primary means to reveal the drama or comedy of a story. It forces the through-line of action of a character's spine or super objective to be expressed through gestures and movements. The physical theatre asks the players to use rhythm and a neutrality of the body to shed their personal physical life, and step into the physical life of another being entirely. A master of this art, essentially, can alter their behavior so deeply that they become someone else. One man who stood out among his fellow masters is Marcel Marceau. His work in mimicry, and his international scope, have contributed much to the tradition of physical theatre.

Marcel Marceau (born Marcel Mangel) was born March 22nd, 1923, in Strasbourg. When he was sixteen years old he and his family were forced to flee Strasbourg as World War II began.

JW James Weirich
06/16/2020, 1:33 PM
Comments appears like this to the student.
Post a reply...

8. If you chose to use the optional annotation tools, review your work, and click **Submit** to finalize grading.

Grade Assignment: Homework #1

Assign a grade and feedback for the current assignment attempt. Override the overall grade for the assignment by typing a grade in the grade field. If multiple attempts for a test have been allowed, a Student's grade is not released until all of the attempts have been graded. Click **Hide User Names** to grade attempts with user names hidden. Click **Show User Names** to display user information. [More Help](#)

Jump to... Hide User Names Refresh

Viewing 1 of 1 gradable items

Student Stestperson9 (Attempt 1 of 1) Exit

Assignment Instructions

box

Mimic Marceau

The physical theatre is the playground of the human body. In physical theatre the players of the stage use their bodies as the primary means to reveal the drama or comedy of a story. It forces the through-line of action of a character's spine or super objective to be expressed through gestures and movements. The physical theatre asks the players to use rhythm and a neutrality of the body to shed their personal physical life, and step into the physical life of another being entirely. A master of this art, essentially, can alter their behavior so deeply, that they will appear to be someone else. One man who stood out among his fellow masters is Marcel Marceau. Marceau's innate talent for mimicry, and his international scope, have contributed much to the tradition of physical theatre.

Marcel Marceau (born Marcel Mangel) was born March 22nd, 1923, in Strasbourg, France. When he was sixteen years old he and his family were forced to flee Strasbourg as World War II began. During the war Marceau fought valiantly against the Nazi war machine by rescuing children from the concentration camps and acting as a liaison between the French and General Patton's army. It was during WWII that Marceau changed his name from Mangel in order to protect his Jewish heritage from the Nazi's. It wasn't until after the dust settled from WWII that Marceau began his physical theatrical life.

Assignment Details

GRADE
LAST GRADED ATTEMPT 95.00 /100

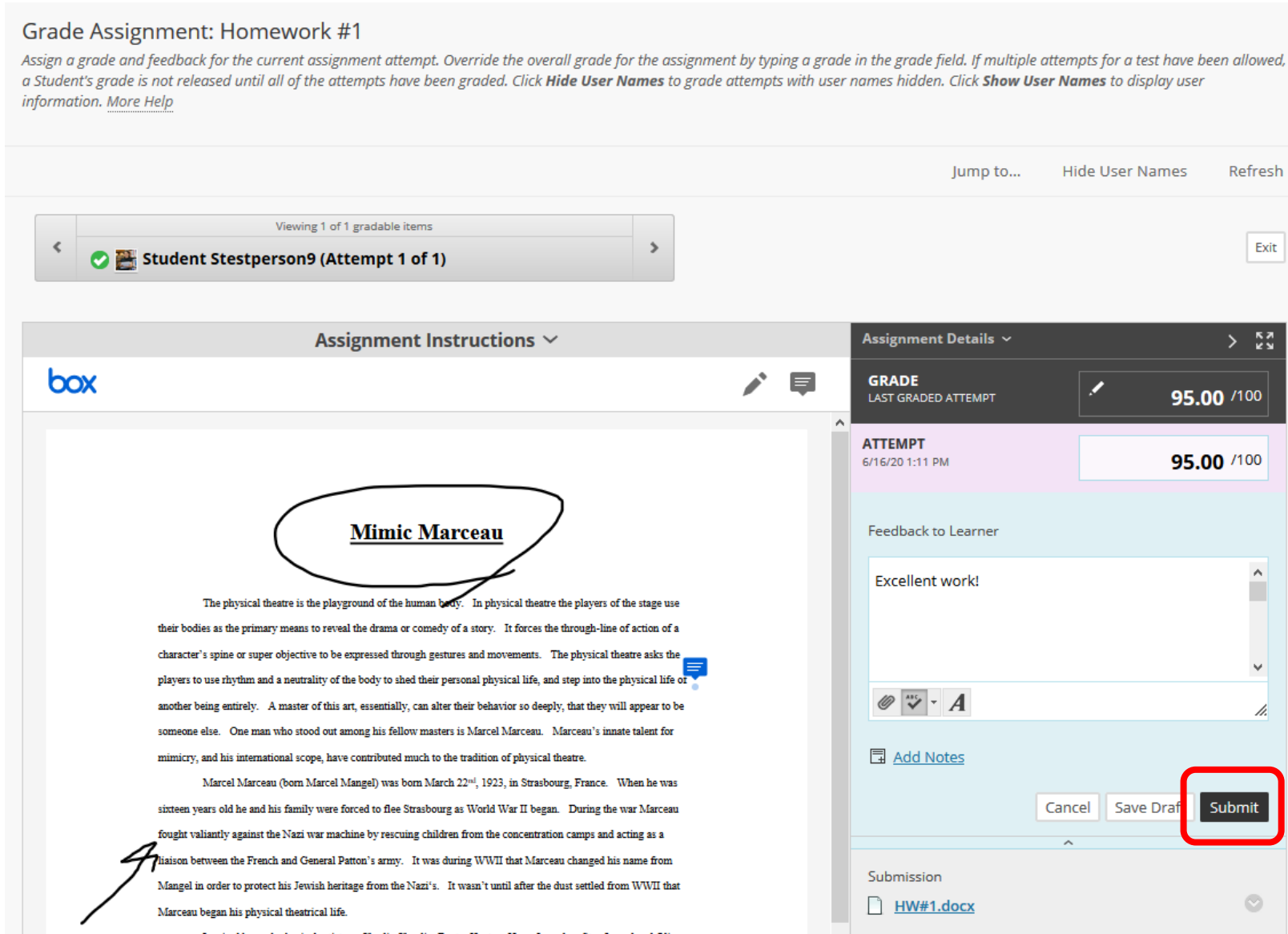
ATTEMPT
6/16/20 1:11 PM 95.00 /100

Feedback to Learner

Excellent work!

Cancel Save Draft **Submit**

Submission
HW#1.docx



Note that the grade you entered replaces the ***Needs Grading*** symbol.

Students can immediately review their grades and feedback from the ***My Grades*** tool within your course.

Success: Grade submitted.

Grade Center : Assignments ▼

The Full Grade Center displays all columns and rows in the Grade Center and is the default view of the Grade Center. [More Help](#)

Create Column Create Calculated Column ▼ Manage ▼ Reports ▼ Filter Discover Content

Grade Information Bar Last Saved: j

Move To Top Email ▼ Sort Columns By: Layout Position ▼ Order:

<input type="checkbox"/>	LAST NAME ▼	FIRST NAME ▼	LAST ACCESS ▼	HOMEWORK #1 ▼
<input type="checkbox"/>	Stestperson10	Student	May 14, 2020	--
<input type="checkbox"/>	Stestperson9	Student	June 16, 2020	95.00

Selected Rows: 0

