

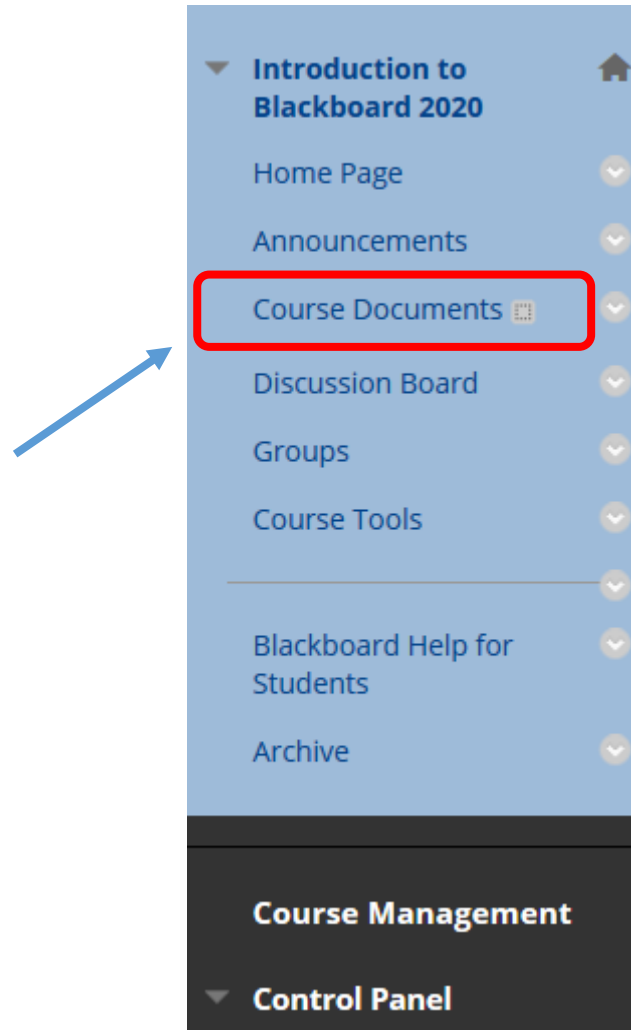


How to Create a Web Link

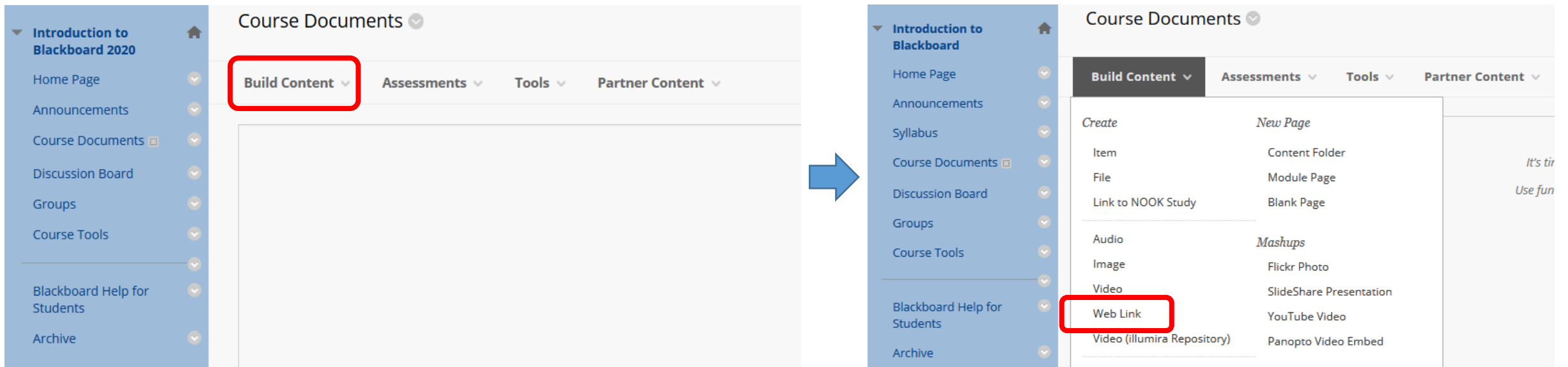
Faculty can share web links on their Blackboard courses to websites or video lectures that are outside of Blackboard.

This guide will show you how to link students to a video on Youtube.com but the process can be used for link students to content across the internet.

1. Log in to the Course on Blackboard. Go to a content area in your course, like ***Course Documents***.



2. Click **Build Content**, and then click **Web Link** from the drop down menu.



3. In this example, we will share a **Web Link** to a video we want students to review before coming to the next class session.

Create Web Link

A Web Link is a shortcut to a Web resource. Add a Web Link to a Content Area to provide a quick access point to relevant materials. [More Help](#)

* Indicates a required field.

WEB LINK INFORMATION

* Name

Video for Week 1's Discussion

* URL

<https://www.youtube.com/watch?v=lcUi61mtj6o>

For example, <http://www.myschool.edu/>

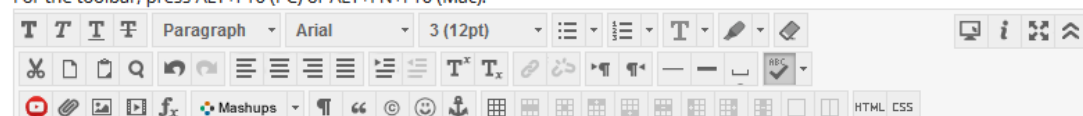
This link is to a Tool Provider. [What's a Tool Provider?](#)

Leave unchecked.

DESCRIPTION

Text

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).



Follow this web link to watch the video required to participate in this week's discussion.

Enjoy!

Path: p

Words:16

Enter a title for the link – this is what your student's will click to access the **Web Link**.

Enter the web address (also known as a URL) of the content you want students to be brought to when they click the title of the **Web Link**.

Optional: Enter a description, instructions, or any notes for your students regarding the content.

Scroll down to next section...

4. Almost finished! Continue along with the prompts on the right...

ATTACHMENTS

*You can drag files from your computer to the Attach Files area or use the browse functions. Files are saved in the top-level folder in your course's file repository. Select **Do Not Attach** to remove a selected file.*

Attach Files

WEB LINK OPTIONS

Open in New Window Yes No

STANDARD OPTIONS

Permit Users to View this Content Yes No

Track Number of Views Yes No

Select Date and Time Restrictions

Display After

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Until

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

*Click **Submit** to proceed.*

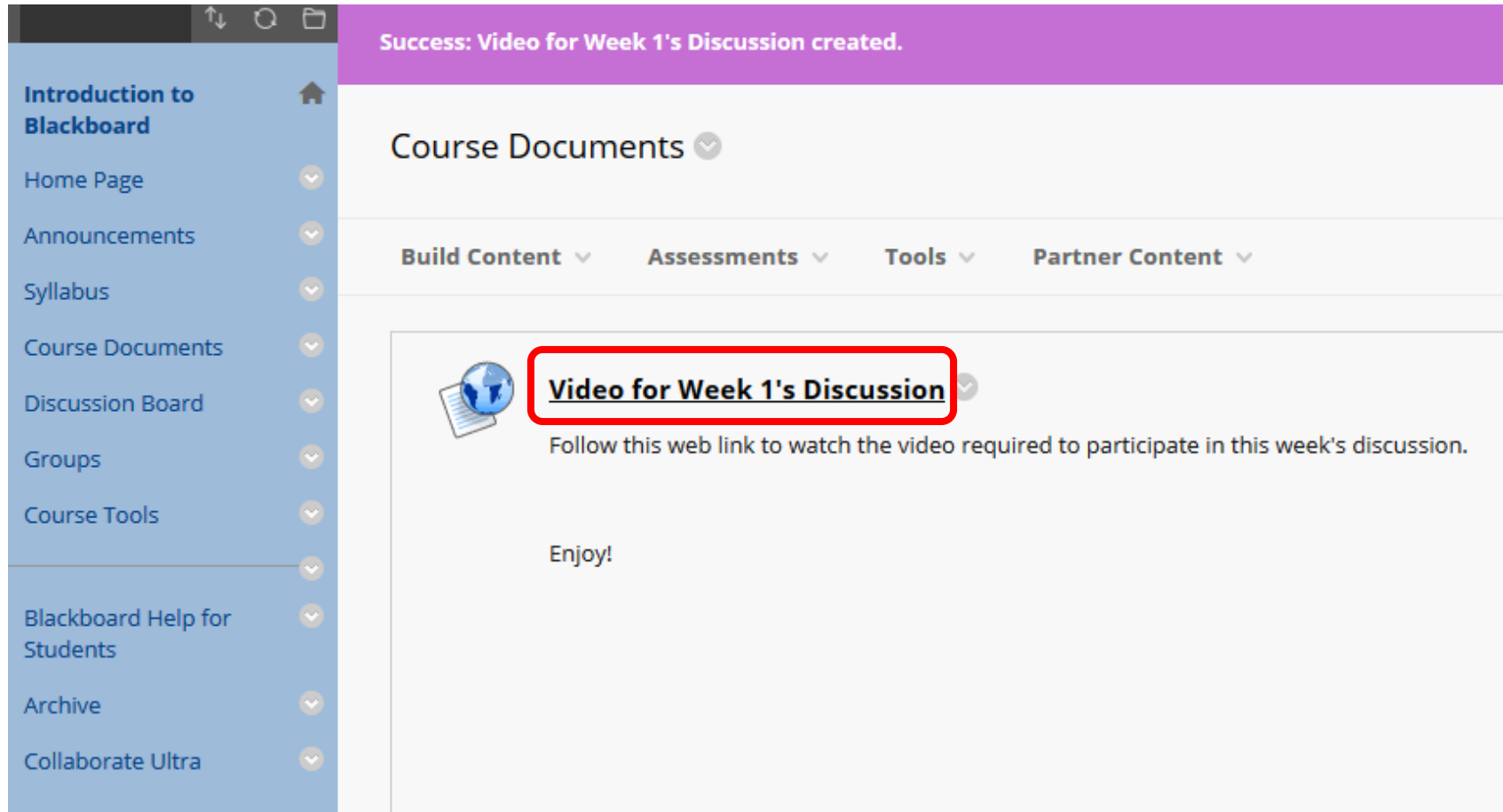
OPTIONAL: Attach any relevant files.

Yes should be selected by default.

If you are ready for students to access the **Web Link**, select **Yes**. Otherwise, students will not see the Web Link.

Click submit to finalize the creation process.

Success! You finished creating a Web Link to content outside of Blackboard. Students will click the title of the link to be brought to the content.



The screenshot displays the Blackboard user interface. At the top, a purple banner contains the message: "Success: Video for Week 1's Discussion created." Below this, the "Course Documents" section is visible, with a dropdown arrow. A navigation bar includes "Build Content", "Assessments", "Tools", and "Partner Content", each with a dropdown arrow. The main content area shows a document icon with a globe, followed by the title "Video for Week 1's Discussion" which is highlighted with a red rectangular box. Below the title, the text reads: "Follow this web link to watch the video required to participate in this week's discussion." and "Enjoy!".