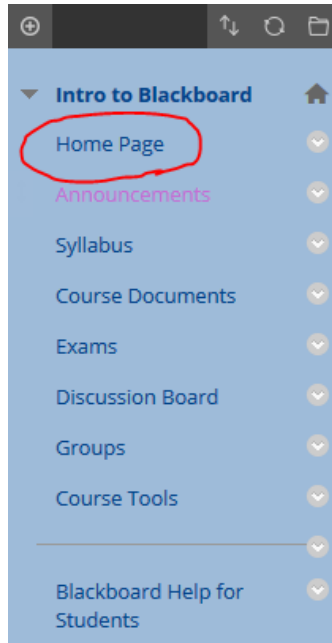


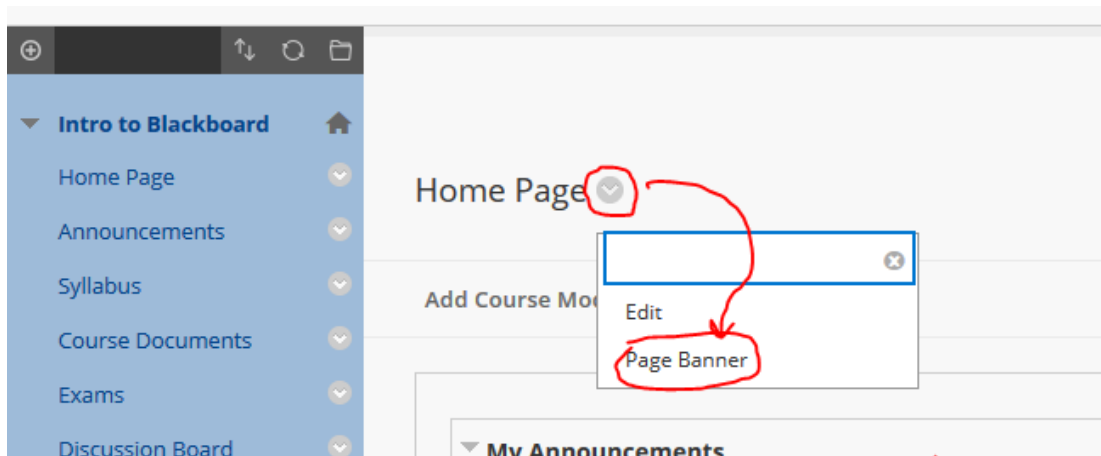
How to Add a Banner to a Course on Blackboard

Step 1) Log in to your course on Blackboard.

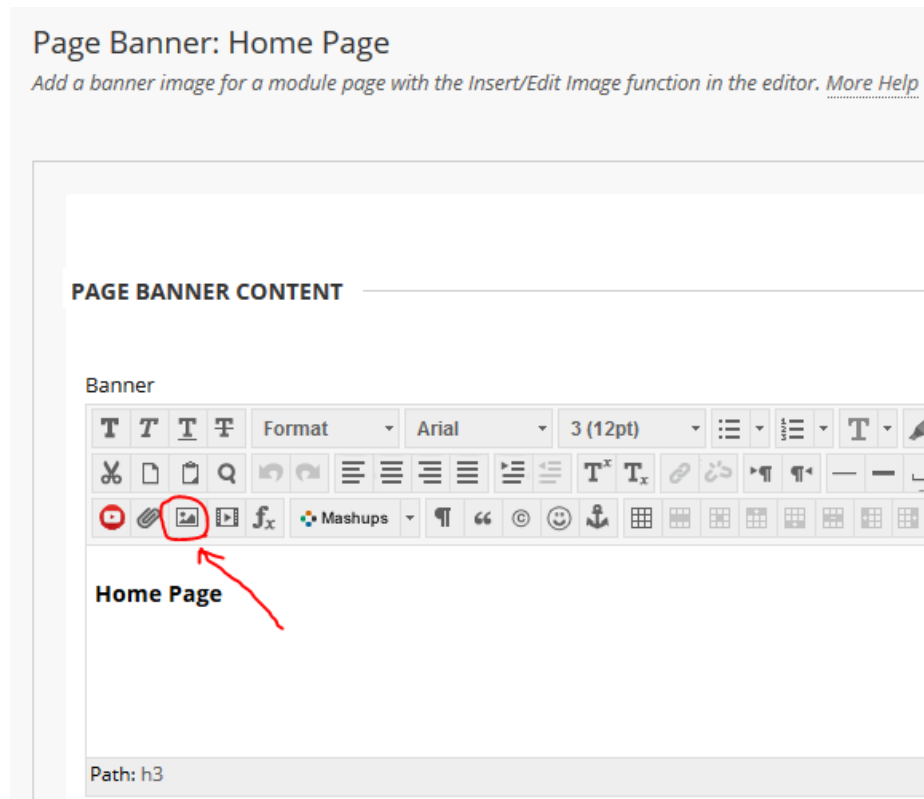
Step 2) Go to your course's "Homepage":



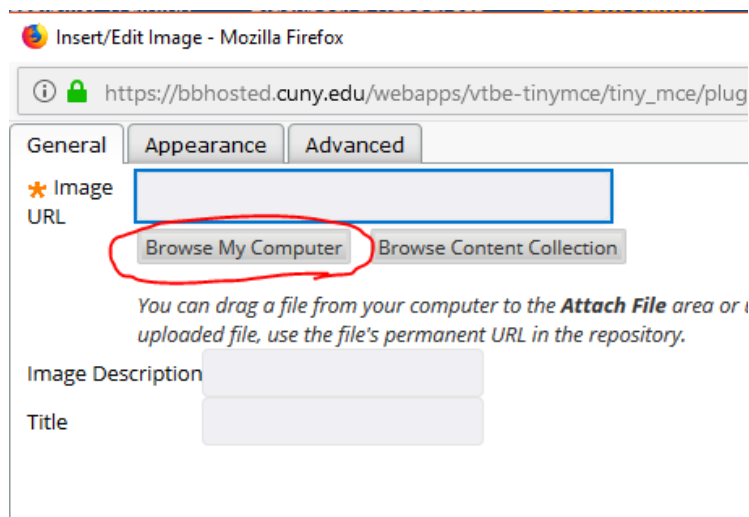
Step 3) Click on the arrow to the right of "Homepage" (circled below), and then click "Page Banner."



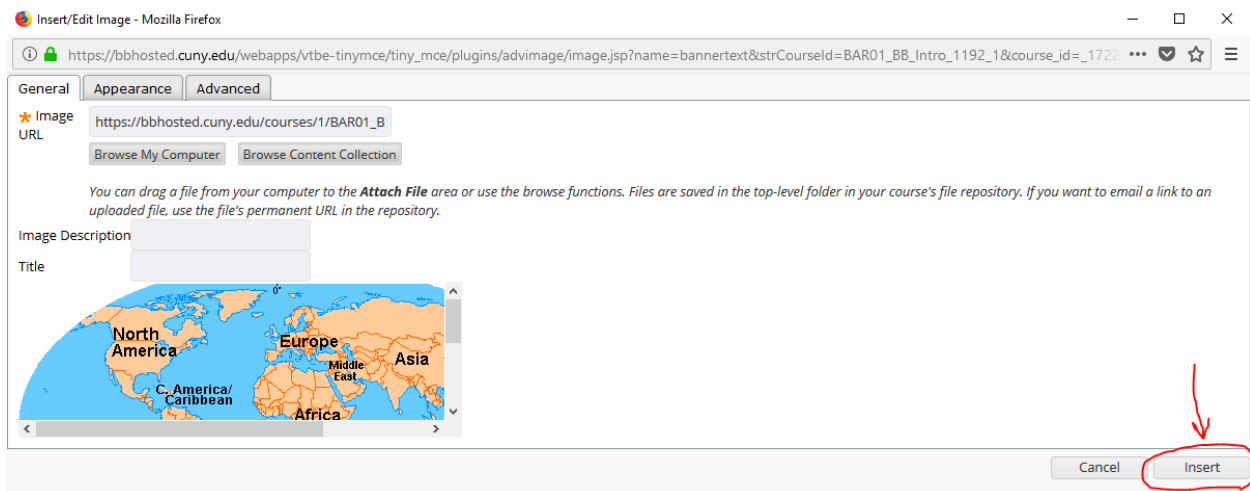
Step 4) Click on the insert image icon, circled in red below:



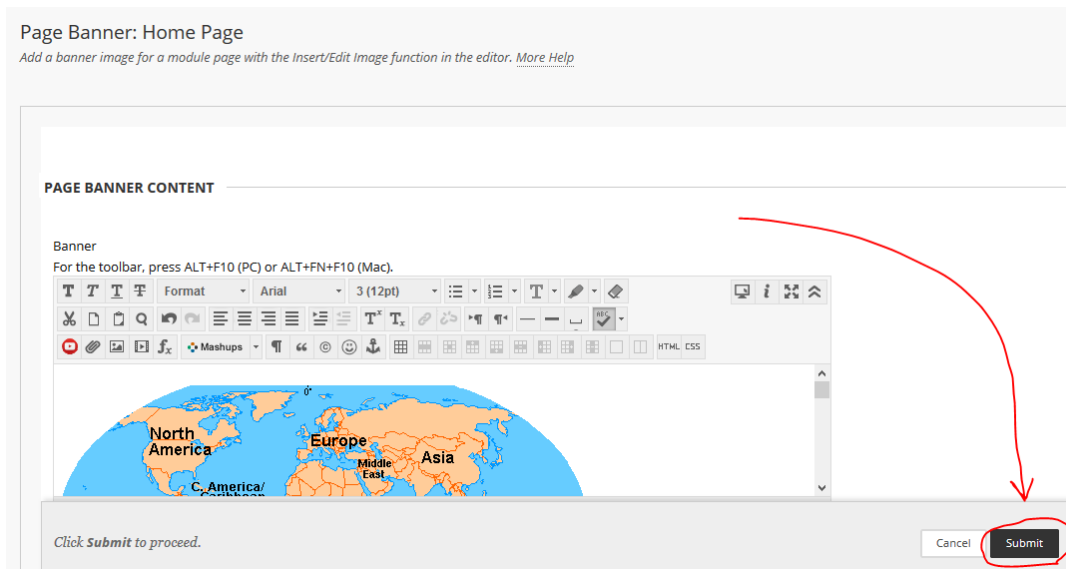
Step 5) Click “Browse My Computer” to locate the image file. You will see the image appear in the text box below after you select it.



Step 6) Once you see the image in the text box, click “Insert” on the bottom right. Enter an “Image Description” and a “Title” for those with a visual impairment.



Step 7) Click “Submit” on the bottom right.



Now you can see the image you uploaded as your course banner along the top of your course:

The screenshot displays the Blackboard interface for a course. At the top, a purple banner contains the text "Success: Page banner edited." Below this, a world map is centered on the page, with labels for "North America", "C. America/Caribbean", "South America", "Europe", "Middle East", "Africa", "Asia", "Australia/Oceania", and "Antarctica". A scale bar indicates "3850 km" and "1 px = 78 km". A "Home Page" link is visible on the right side of the map. The left sidebar shows the course navigation menu, including "Intro to Blackboard", "Home Page", "Announcements", "Syllabus", "Course Documents", "Exams", "Discussion Board", "Groups", "Course Tools", "Blackboard Help for Students", "Group Presentation Surveys", and "Course Management". The bottom of the page features an "Add Course Module" button and a "Customize Page" link.

Please note, the banner is only visible from the "Home Page" tab of your course.